

<p align="center"><b>COMPTE RENDU PROVISOIRE DE LA REUNION DU CONSEIL D'ADMINISTRATION DE L'APEEE DE BRUXELLES III-IXELLES</b></p> <p align="center"><b>24 mars 2015</b></p>
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La réunion a débuté à 20 H10 Bd. du Triomphe, 135 - Mezzanine des Professeurs sous la présidence de Patrick Mc Cutcheon.

ALBERS Ronald (RA)	MARQUARDT Stephan (SM)
BENABDERRAHMANE Hayet (HB)	MARTIN ALONSO Elena (EMA)
CHARLAT Joanna (JCH)	MC CUTCHEON Patrick (PMC)
CHRAYE Hélène (HC)	PAPADOPOULOS Anastassios (AP)
DIAMANTARAS Komninos (KD)	SAURA-MORENO Maria (MSM)
FITCH Keir (KF)	SHOTTER Fiona (FS)
HRUBY Tomas (TH)	SKERRA Verena (VS)
JESLINKOVA Eva (EJ)	TURNER Jo (JT)
KLOOTS Rob (RK)	VAN VLIET Hubert (HVV)
LAKE Rosita (RL)	WESTERHOF-LOEFFLEROVA Andrea (AWL)

**Excusés :**

REICHOW Holger (HR) qui donne procuration à Hubert VAN VLIET (HVV)
KURRER Christian (CK) qui donne procuration à Stephan MARQUARDT (SM)
TORIJANO MONTERO Javier (JTM) qui donne procuration à Maria SAURA-MORENO (MSM)
WEIN ROBERT (RW)
WESTERHOFF-LOFFLEROVA Andrea (AWL) qui donne procuration à Eva JESLINKOVA (EJ)
<b><u>Absents :</u></b>
BUSQUETS Luis-Carlos (LCB)

Observatrice: Jocelyne Poupé

**1. Adoption of Agenda**

The draft agenda was adopted with a number of additions as follows. The chairman was asked to make a short report on the state of play with the JMC case and to report on recent bureau meeting. Additional items added included data protection policy, information on an alumni evening and WG on prevention of violence. See point 8.

As a preliminary extra point the board welcomed Elena the new representative from the ES section.

**2. Approval of minutes**

The draft report of the previous meeting and which had been subject of written comments and subsequent revision was adopted and it was agreed that it will be uploaded on the webpage.

**3. Election of secretary**

This point was not addressed. [PM will address this in follow up mail.]

#### 4. Communication

PM reported that the bureau had chosen a consultant to carry out an IT audit with the aim of identifying needs and possible solutions to allow for online enrolment in APEEE services. AP and KD explained the scope and timing of the exercise.

AP drew attention to a draft data protection policy statement aimed at persuading the school to, as in the past, provide the APEEE with photographs of pupils, thus enabling APEEE sectors to be able to identify users of its services. It was agreed that PM will seek a meeting with the school management to discuss this and that in parallel the APEEE will explore the possibilities of acquiring photographs directly from parents in the event the school cannot be persuaded to provide the photographs. Any decision on the above should be taken prior to the beginning of enrolments for the next school year.

As regards the IT audit decided by the Bureau, AP provided general information about the scope and cost of this exercise as well as the timeline for its conclusion (the report could be made available by 16th of April). He considered that any future policy for electronic enrolments should first assess its findings and thus, it could not be easily implemented for next school year.

#### 5. Canteen

The canteen working group presented a series of decisions which were discussed and voted upon as follows:

1. Proposed job description for teachers providing supervision of younger pupils in the canteen and their benefitting from free meals – **approved**

For: 15

Against: 1

Abstentions: 3

HC stated that this decision on free meals now taken by the CA does not match the way some parents understood and voted the corresponding motion at the General Assembly and therefore should be formally adopted at the next General Assembly before being implemented. She thus refused to vote. She also states that employing teachers for a service could entail social and fiscal responsibilities for the APEEE.

The canteen Working Group responded to the concerns expressed, in particular on the following points:

- Financial impact: Fixed costs will not increase. The notional value of the food costs is around 15.000, however additional costs will only be incurred to the extent the menus provide for items calculated on a per customer basis.
- Possible infringement of fiscal or labour law in Belgium: on the basis of information provided by the school's lawyer, the APEEE is not the employer, therefore there is no tax liability on its part and these meals do not have to be declared; in any event, any obligation to declare such free meals to the fiscal authorities would only apply to the teachers employed directly by the school under Belgian law, because all the seconded teachers are tax exempt in Belgium.
- Justification for an economic benefit for teachers that have already a very good salary: the rationale of this proposal is providing the teachers with the pedagogical tool for acting as example to be followed by the children in their behaviour in the table, to eat/taste all kind of food.

2. Proposal to reintroduce the possibility of selling wine in the teachers canteen according to still to be defined agreement – **not approved**.

For: 8  
Against: 9  
Abstentions: 5

3. Provision of meals on Wednesdays to children not attending Periscolaire – **approved**.

For: 21  
Against:  
Abstentions

In addition to these decisions SM explained that following purchase of the relevant equipment the teachers' canteen would effectively become a self-service and this should result in a more satisfactory service and have a positive financial impact. The board welcomed this initiative and requested that the canteen WG report back on the effect of the change in terms of a change in the level of teachers use of the canteen and the resultant financial impact. Transforming the teacher's canteen into a self-service is also part of the current study launched on analysing the possibility of a self-service for both, students and teachers canteen.

## 6. Periscolaire

**NB: Une partie de ce document n'est pas accessible sur le site pour des raisons de confidentialité et en conformité avec les règles de l'APEEE sur l'accès à ses documents.**

1. This child should be admitted to the Periscolaire activity. - **approved**

For: 15  
Against: 0  
Abstentions: 1

2. The costs for the necessary supervision until the end of the current school year will be borne by the APEEE – **approved**

RL will inform the members of the Board about the expected costs for the supervision.

For: 11  
Against: 7  
Abstentions: 2

## 7. Springfest

The board welcomed and approved AP's offer to be the parent coordinator for the Springfest 2015 with the help of HC (and KD for finances). It was also agreed that AP and HC will not be held financially responsible nor subject to harassment in this function. Regarding future exercises, PM indicated that to avoid a repetition of this late engagement by the parents, the APEEE should engage early in the new school year with the school management to clarify the scope and aims of the Springfest and subsequently revise the existing agreement between the school and APEEE.

## 8. Other Business

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PM explained that the court has issued a judgement in and that to close the file the respective counsels are in negotiation. He also indicated that as this judgement is not a public document and not final unless and until agreed by the parties it is inappropriate to distribute or discuss the verdict before the case is closed.

HC brought to the board's attention the role of the working group on prevention of violence and reported about the meeting Ms Pestanes and her had with the school. The school suggested the APEE to nominate a referent parent to be a contact point for parents willing to discuss and be advised on this. The Board agreed on this proposal and nominated HC.

The information about referent parents and main tasks of this parent will be published on APEEE website.

JC reported on a planned alumni evening on Wednesday, 15<sup>th</sup> April with CG advisors, for which recent former pupils will revisit the school and explain to S6-S7 pupils their post school/university experiences. This is the first initiative of its kind at EEB3 and is a necessary part of CG and a process of mentoring/transmission. Another meeting will be organised by parents in October; a Foire des Métiers for S5 classes upwards. The board noted with interest and requested to hear how the event will go.

Fin de la séance : 22H55

Prochain CA: **mardi 28 avril 2015 à 20 H précises.**