

<b>COMPTE RENDU PROVISOIRE DE LA RÉUNION DU CONSEIL D'ADMINISTRATION DU 20 OCTOBRE 2015</b>
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The meeting started at 20 H Bd. du Triomphe, 135 - Mezzanine des Professeurs under the presidency of Patrick Mc Cutcheon.

ALBERS Ronald (RA)	MC CUTCHEON Patrick (PMC)
BENABDERRAHMANE Hayet (HB)	PAPADOPOULOS Anastassios (AP)
BUSQUETS Luis-Carlos (LCB)	REICHOW Holger (HR)
CHARLAT Joanna (JCH)	SAURA-MORENO Maria (MSM)
DIAMANTARAS Komninos (KD)	SHOTTER Fiona (FS)
JESLINKOVA Eva (EJ)	SKERRA Verena (VS)
KLOOTS Rob (RK)	TURNER Jo (JT)
KROUSTALIS Ioannis (IK)	WEIN Robert (RW)
LAKE Rosita (RL)	

**Excusés :**

CHRAYE Hélène (HC) qui donne procuration à MC CUTCHEON Patrick (PMC)
HRUBY Tomas (TH) qui donne procuration à JESLINKOVA Eva (EJ)
MARQUARDT Stephan (SM) qui donne procuration à MC CUTCHEON Patrick (PMC)
WESTERHOF-LOEFFLEROVA Andrea (AWL) qui donne procuration à JESLINKOVA Eva (EJ)
<b><u>Absents :</u></b>
FITCH Keir (KF)
KURRER Christian (CK)
MARTIN ALONSO Elena (EMA)

Invited: Benoit Goret (Accountant) and Mr Noël (Audit)

Observer: Jocelyne Poupé (JP)

1. The agenda was approved
2. The minutes of 22 september 2015 were approved
3. **Presentation and discussion of accounts and of the audit:** (with the accountant and auditors).

Accounts: – the principal points of note for this year's General Affairs are the impact of the conclusion of the Cauwelier legal case and the addition of the reference to the Student Springfest account. In the Horeca sector there is an increase in depreciation relating to Xafax and BIV.

Audit: The auditors approve the accounts without reserve. All requested adjustments have been made to the accounts and the bureau has received comments regarding internal controls, and the auditors are as a result able to approve the accounts without reserve to the GA. However, the CA is the entity legally jointly responsible for the accounts and therefore must take the decision to approve.

The auditors commented on access to documents and recalled that while board members in principle have the right to examine APEEE documents, such requests should remain within reasonable proportions. Requests for information have to be made through the competent bodies of the APEEE. In case of doubts the CA decides if a request is reasonable.

Following comments that the figures had only been received shortly before the meeting, it was decided to allow members time to review the figures and to take the decision by written procedure, answers to be sent by email by Friday 12pm. KD noted that the late circulation was due to pressure to get accounts presented earlier, and requested a review of timing for next year.

Departure of accountant and auditor.

Request by KD for proposals for charities to receive money from Springfest fund.

#### **4. Preparation of the Report to the General Assembly**

Reminder by JP that responsible persons should send in reports by 3-4 November or by 20 November if text provided in both English and French.

#### **5. Possible Resolutions to GA from Board**

PMC invited canteen group to think of resolution for reducing price of meals.  
Budget considering resolution to reduce APEEE fee  
Periscolaire considering resolution on enrolment procedure  
Dutch section considering resolutions on SMS system; sports clothing

#### **6. Preparation of the Extraordinary General Meeting (EGM) 22.01.2015**

Amendments to agreed Draft Proposed Statutes.

(i) Spanish section, represented by MS, introduce proposal: on Article 7(c) – to delete the last sentence relating to “creation of permanent new posts” – because it limits daily management powers of the Board.

(ii) German section, represented by HR, introduce proposal that pedagogical committee should be able to invite observers - to involve CE and other parents.

Amendments received in time to be published and presented to EGM

Electronic voting system will be available with technician present.

#### **7. Communication**: PMC

Regarding a misunderstanding about communication on destinations for school trips – Reminder that communications should be approved by President, Communication, or relevant Sector working group.

Rights of Board members to seek information about activities – (see auditors' comments above) During discussion about the reasonableness of the request of a CA member to review canteen invoices, several members expressed wish for establishment of internal rules of procedure to clarify the situation.

## 8. Pedagogy – information : RW

**Beginning of school year** - Partial failure of enrolment process – increased overcrowding past 3,000 pupils. Now 4 primary classes in secondary building.

**Joint Teaching Committee** – (cf. Joanna Charlat detailed note). Secondary reform has terminated – current proposals will not be further pursued, although current system also has problems and will be reviewed by a new working group. Proposal to add host country language (in this case Dutch) as L2. School failures and repeats – improvement Ixelles to 1.3%.

**School Board Meeting** – Dominant language assessment tests, large number of children in maternelle (particularly EN section) without actual dominant language, Mr Brtnik complains that parents cheat tests by coaching children not to answer in their own language.

New proposal that Berkendael should be an “annex” of Uccle, including French, English, Polish, Latvian, Slovak and Greek sections up to P2. (requiring 2/3 majority, not normal unanimity procedure for creation of “new” school).

**CCE** – new version of Pluriannual School Plan. The Commission has pressed school to link Plan to the activity report presented to the School Board.

## 9. Security : HR

TEXTE UNDER EMBARGO

## 10. Nursery

Feedback on meeting of all representatives of maternelle – (i) Garderie – parents are interested in hybrid scheme between OIB and APEEE, with school prepared to host additional places at the school. (ii) Possible introduction of Friday buses at 12.00 – maximum 20-25 maternelle children responded to show interest, shuttle buses most likely solution, to be followed up with transport committee. (iii) Parking – many parents use VUB parking – school gates that side of the school are closed at 4.30 – maternelle request that school keeps those bars open later (negative response by some members of security committee).

## 11. IT Tender procedure and Audit Report : AP

AP announced completion and discharge of remit.

End of Session: 22H50

Next CA: **Tuesday 17 November 2015 at 20 H precisely.**