

MINUTES
BUREAU of 13th November 2014

Present

MEMBER	Present	Exc.	MEMBER	Present	Exc.
DIAMANTARAS Komninos (KD)	X		REICHOW Holger (HR)		X
FITCH Keir (KF)		X	TURNER Joanna (JT)	X	
MARQUARDT Stephan (SM)	X		LAKE Rosita (RL)	X	
McCUTCHEON Patrick (PM)	X		WEIN Robert (RW)	X	
PAPADOPOULOS Tassos (AP)	X		Observer: POUPE Jocelyne (JP)		

1. Approval of the Draft Agenda The Chair (PM) opened the meeting at 13h15, asking all members to agree on the set agenda and if there are any additional issues. One item was added

- CZ rep request to represent two CZ classes at the GA

2. Approval of the additional invoice for RSM - Invoice for 4,980€ (excl. TVA)

Decision The invoice relates to additional work undertaken by the auditors, which was requested by the board. It is agreed by unanimity.

3. Preparation of the General Assembly

Decisions The reports will be presented in the same sequence as the printed report. The PowerPoint presentation will have 1 slide for each sector with 3 bullet points, which will reflect the key points of the report. The oral presentations will not exceed 10 minutes and questions and answers will not exceed 10 minutes for each sector. The APEEE motion to make the membership fee obligatory will be re-written as it raises a number of questions regarding its presentation to the General Assembly, as well as its implementation should the motion be passed. The security motion simply asks the school to make changes, this motion is uncomplicated and does not require further explanation. The motion pertaining to the canteen self-service and the provision of a 2nd main course will both require a cost-benefits analysis and as such it is for the General Assembly to decide if this should be carried out. And finally the motions that involve an actual cost to the APEEE and therefore require the necessary supplementary figures to enable the General Assembly to come to an informed decision, are the provision of a meal to the nursery teachers during the children's lunch sitting and the re-introduction of the starter. The PowerPoint presentation will contain one slide for each motion outlining the simple text of the motion for clarification purposes.

4. AOB – CZ rep request to represent two CZ classes at the GA

Decision The statutes (136a) do not provide clarity on this issue, as although it is written in the singular, it doesn't exclude the plural. The chair will create a WG at the next meeting of the board in order to review the statutes and internal rules of the organisation. As there is insufficient time to resolve this issue before the General Assembly the CZ rep may exercise a vote for each of the classes she is elected (as it does not increase the overall number of votes allocated to the section) but is reminded that in accordance with the statutes she may not exceed the maximum of 4 votes (including proxies) allowed to any one representative at the General Assembly.

Meeting ended 14h25

Next meeting: 04/12/2014