

ELTERNVEREINIGUNG DER EUROPÄISCHEN SCHULE BRÜSSEL III - IXELLES
PARENTS ASSOCIATION OF THE EUROPEAN SCHOOL BRUSSELS III - IXELLES
ASSOCIATION DES PARENTS D'ÉLÈVES DE L'ÉCOLE EUROPÉENNE BRUXELLES III - IXELLES
OUDEVERENIGING VAN DE EUROPESE SCHOOL BRUSSEL III - ELSENE
ΣΥΛΛΟΓΟΣ ΓΟΝΕΩΝ ΤΟΥ ΕΥΡΩΠΑΙΚΟΥ ΣΧΟΛΕΙΟΥ ΒΡΥΞΕΛΛΕΣ ΙΙΙ - ΙΧΕΛΛΕΣ
ASOCIACIÓN DE LOS PADRES DE ALUMNOS DE LA ESCUELA EUROPEA BRUSELAS III – IXELLES
SDRUŽENÍ RODIČŮ ŽÁKŮ EVROPSKÉ ŠKOLY BRUSEL III-IXELLES

**Procès-verbal de l'Assemblée Générale tenue le 22 janvier 2018
au Charlemagne, rue de la Loi, 1000 BRUXELLES à 19 H 00**

PRESENCE A LA TRIBUNE/

Mr Anastassios Papadopoulos, *Président*
Mr Robert Wein, *Vice-président Pédagogique*
Mr Simon Coates, *Vice-président Administration*
Mr Komninos Diamantaras, *Trésorier*
Mme Maria Saura Moreno, *Responsable Cantine*
Mme Fani Zarifopoulou, *Responsable Transport*
Mme Rosita Lake, *Responsable Périscolaire*

INVITES/GUESTS:

Monsieur Jean François Nobels de la société RSM et Benoit Goret, bureau comptable
Debroux & Associés

1. INSCRIPTIONS ET PROCURATIONS/REGISTRATIONS AND PROXIES

Membres présents ou représentés : 315 (499)

2. APPROBATION DE L'ORDRE DU JOUR

L'Assemblée Générale approuve l'ordre du jour:

3. RAPPORTS/REPORTS

a) Rapport financier et rapport du reviseur: présenté par le trésorier Komninos Diamantaras, le réviseur Jean François Nobels et le comptable Benoit Goret.

b) Approbation des comptes et décharge

L'Assemblée Générale approuve les comptes 2016/2017 et octroie la décharge au Conseil d'Administration et approuve la décharge du comptable et des auditeurs.

c) Présentation Présidence/Introduction of the President : Anastassios Papadopoulos

Présentation Vice-présidence Pédagogique/ Pedagogical Affairs presentation :
Robert Wein

Présentation des différents secteurs/ Presentation of the different sectors:

Cantine	Maria Saura Moreno
Transport	Fani Zarifopoulou
Périscolaire	Rosita Lake

4. BUDGET 2017/2018 (année en cours/current year)

Le budget présenté par le Conseil d'Administration est approuvé/ The budget

5. ELECTIONS DES MEMBRES DU CONSEIL D'ADMINISTRATION (5 postes à pourvoir)/ ELECTIONS OF THE BOARD MEMBERS (5 vacant posts)

Présentation des candidats et vote (voir liste en annexe)/ Presentation of the candidates and vote (see the attached list).

6. MOTIONS

- La motion 1 a été approuvée/has been approved.
- La motion 2 a été approuvée/has been approved.
- La motion 3 a été approuvée/has been approved.
- La motion 4 a été approuvée/has been approved .

7. RESULTATS DES VOTES (en annexe)/ VOTE RESULTS (attached)

8. CLOTURE DE L'ASSEMBLEE GENERALE ANNUELLE/ CLOSING OF THE GENERAL MEETING

Le président remercie les parents et clôture l'AG à 00H00/
The president thanked the parents and closes the General meeting at 00h00.

Motions Assemblée Générale du 22 01 2018
General Meeting Motions 22 01 2018

1. **L'AG approuve les comptes 2016-2017 qui lui sont présentés**
The GM approves the 2016-2017 accounts which have been presented

Approuvé à l'unanimité / Approved by unanimity

2. **L'AG donne décharge de sa gestion au Conseil d'Administration sortant et au réviseur /**
The GM gives discharge to the outgoing Board and the Auditors:

Approuvé à l'unanimité / Approved by unanimity

3. **L'AG approuve le projet de budget 2016-2017 qui lui a été présenté/The GA approves the**
proposed budget for the year 2016-2017 which has been presented

Approuvé à l'unanimité / Approved by unanimity

4. **L'AG approuve la cotisation annuelle de 45 euros pour 2017/2018 / The GM approves the**
annual member fee of 45 euros for 2017/2018

Approuvé à l'unanimité / Approved by unanimity

5. **L'AG approuve la prolongation du mandat du comptable ainsi que des auditeurs / The**
General Meeting approves the prolongation of the mandate for both the accountant and the
auditors

Approuvé à l'unanimité / Approved by unanimity

6. Motion 1 (on school management system):

Pour/ Yes : 223 (82,9 %)
Contre/ No : 33 (12,27%)
Abstentions: 13(4,83%)

Approuvée à la majorité / Approved by majority

Motion 2 (on financial transparency):

Pour /Yes: 218 (81,04%)
Contre/ No: 36 (13,38%)
Abstentions : 15 (5,58%)

Approuvé à la majorité / Approved by majority

Motion 3 (transport staff recruitment/ recrutement du staff transport) :

Pour/ Yes : 229 (85,13%)
Contre/ No : 25 (9,29%)
Abstentions : 15 (5,58%)

Approuvé à la majorité / Approved by majority

Motion 4 (on APEEE financial assets) :

Pour/ Yes : 68,77%
Contre/ No : 42 (15,61%)
Abstentions : 42 (15,61%)

Approuvé à la majorité / Approved by majority

7. Résultats des 5 nouveaux membres /Results for the 5 new members

1.	PAPADOPOULOS	ANASTASSIOS
2.	NOMDEN	KOEN
3.	PAYNE	GERARD
4.	LAKE	ROSITA
5.	KAUKIEL	KAMILA

Pièces Annexes / Annexed documents:

- . Participation des représentants AG/ Participation of the representatives to the GM**
- . Résultats des votes / Vote results**
- . Motions acceptées/ Approved motions**

REPRESENTATIVES PARTICIPATION FOR THE 5 VACANT POSTS

Voted:	315 / 500	63.0 %
Self:	121	24.2 %
Proxy:	194	38.8 %
Banned:	0	0.0 %

Class:

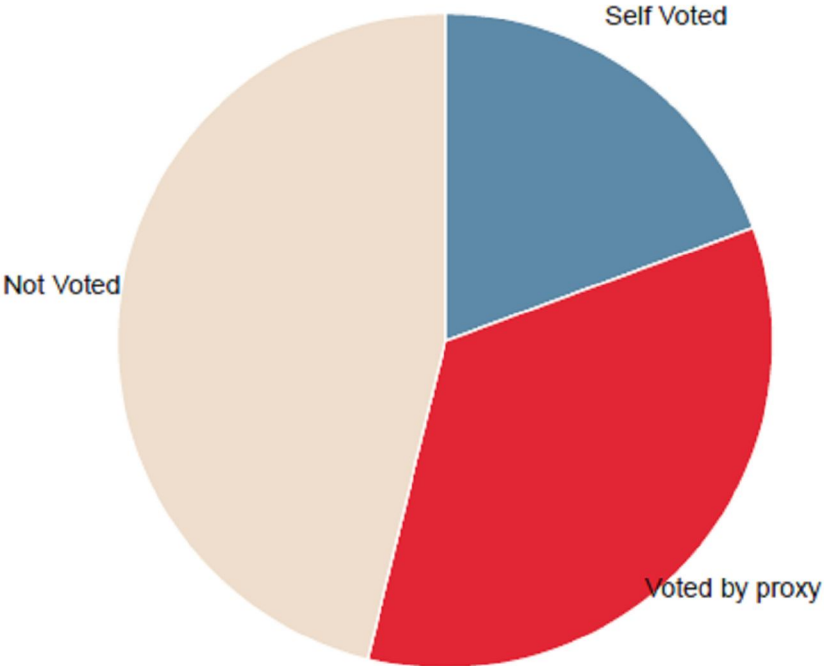
S4:	35	11.11%
P5:	30	9.52%
S1:	28	8.89%
P3:	26	8.25%
P1:	24	7.62%
S3:	24	7.62%
P2:	23	7.3%
S6:	22	6.98%
S2:	21	6.67%
S5:	20	6.35%
P4:	19	6.03%
M2:	17	5.4%
S7:	16	5.08%
M1:	10	3.17%

Language Section:

FR:	70	22.22 %
EL:	55	17.46 %
ES:	49	15.56 %
CS:	44	13.97 %
EN:	40	12.7 %
DE:	34	10.79 %
NE:	23	7.3 %

REPRESENTATIVES PARTICIPATION FOR THE MOTIONS

● Self Voted ● Voted by proxy ● Not Voted ● Banned



Participation

Voted: 269 / 500 **53.8 %**

Self:	97	19.4 %
Proxy:	172	34.4 %
Banned:	0	0.0 %

Class:

S4:	26	9.67%
P1:	24	8.92%
P3:	24	8.92%
P5:	24	8.92%
S1:	24	8.92%
S3:	22	8.18%
P2:	20	7.43%
S6:	19	7.06%
S2:	18	6.69%
S5:	17	6.32%
M2:	16	5.95%
P4:	15	5.58%
S7:	11	4.09%
M1:	9	3.35%

Language Section:

FR:	67	24.91 %
ES:	45	16.73 %
CS:	41	15.24 %
EL:	38	14.13 %
DE:	28	10.41 %
EN:	27	10.04 %
NE:	23	8.55 %

ELECTIONS

ASSEMBLEE GENERALE DE L'ASSOCIATION DES PARENTS D'ELEVES DE L'ECOLE EUROPEENNE DE BRUXELLES III / GENERAL MEETING OF THE PARENT ASSOCIATION OF THE EUROPEAN SCHOOL OF BRUSSELS III- IXELLES

Le lundi 22 janvier 2018/ Monday 22 January 2018

*Candidats à l'élection du Conseil d'Administration de l'APEEE Bruxelles III – Election candidates
for the APEEE Board of Brussels III-Ixelles
(5 places vacantes/5 vacant post)*

N°	NOM/NAME	CLASSE/CLASS	SECTION	VOTES
1.	Anastassios Papadopoulos	S3	EN	294
2.	Koen Nomden	S1	NL	217
3.	Rosita Lake	S3	FR	174
4.	Gerard Payne	P5	EN	172
5.	Kamila Kaukiel	P1	DE	161
6.	Petr Brezina	S1	CS	157
7.	Simon Coates	P1 ; S7	FR	94
8.	Maria Castellano Fuentes	P1 ; P3	ES	84

MOTIONS APPROUVEES / APPROVED MOTIONS

MOTION 1 ON THE SCHOOL MANAGEMENT SYSTEM (NL SECTION)

The General Assembly of the APEEE of Brussels III, meeting on 22 January 2018,

- Recalling its resolution on the School Management System adopted on 3 December 2015
 - Considering that Article 59 of the General Rules of the European Schools provides the detailed criteria according to which pupils in the secondary must be assessed;
 - Considering that, according to School rules, pupils have the right to know how their grades have been obtained,
 - Considering that currently records of all grades obtained in tests are not readily accessible to pupils or parents;
 - Considering that it is for many pupils difficult to assess how they are faring in a given subject or have a good overview of their assignments and upcoming tests;
 - Considering that the School has installed the School Management System (SMS) which allows precisely information on assignments and grades to be communicated,
- Requests again the management of the secondary level to oblige teachers to use the School Management System to announce tests and assignments and to record test results systematically for all subjects,
- Commends the teachers who have already started to do this,
- Requests the APEEE to bring this motion to the attention of the management of the School and to follow up as appropriate.

MOTION 2 ON FINANCIAL TRANSPARENCY

The General Assembly of the APEEE of Brussels III, meeting on 22 January 2018,

- Considering that the School has started an asbl in order to cover operations outside the core pedagogical budget
- Considering that this asbl will mix funds for wider school purposes and large-scale projects with specific small-scale class-related expenditure (the class piggy banks);
- Considering that the operations of this asbl should remain limited to clearly identifiable operations with a significant financial risk for which economies of scale exist and which do not involve undue administrative and control costs,

Requests the asbl operations to be limited to activities of appropriate scale and scope from the perspective of efficiency, effectiveness and accountability,

Requests the management of the School to provide transparency over the details of incomes and expenditures and balance sheet of the said asbl,

Requests access to the internal rules, records and accounts to ensure accountability,

Considers that classes that choose to maintain their class-administered class fund have the right to do so.

Requests the APEEE to bring this motion to the attention of the management of the School and to follow up as appropriate.

MOTION 3 ON TRANSPORT STAFF RECRUITMENT

EN

In accordance with Article 7(c) of the APEEE Statutes, the General Meeting approves the creation of a new permanent post for the transport sector. The post is necessary to deal with the increased workload. A permanent post is appropriate to provide stability and since the current workload is not expected to diminish in the foreseeable future.

FR

Conformément à l'article 7, point c), des Statuts de l'APEEE, l'Assemblée générale approuve la création d'un nouveau poste permanent pour le secteur transports. Ce poste est nécessaire pour faire face à la charge de travail accrue. Il convient de créer un poste permanent afin de donner de la stabilité au secteur et puisqu'aucune réduction de la charge n'est prévue dans les années à venir.

MOTION 4 ON APEEE FINANCIAL ASSETS
AND CASH MANAGEMENT POLICY (BOARD AND OTHER REPS)

The General Assembly of the APEEE of Brussels III, meeting on January 22nd, 2018

The ad-hoc WG on APEEE assets meeting in November and December 2017

confirms that currently:

- There is no policy related to excess income or deficit
- There is no optimal return on assets
- There is no investment policy
- There is no a policy to define reserve for legal obligations and unforeseen incidents
- APEEE is not protected against default of banks....
- APEEE is not protected against bankruptcy (while other APEEEs are)

APEEE does not invest in :

- Term deposits (very low return, limited liquidity)
- Money market funds (negative return)
- Equity funds (can be volatile in short term)
- State owned bonds (negative yield in short term)

Cash used on running operations:

- Keep the cash volume on c/a around 810 k€, with a recommended cash balance per sector:

Current accounts per sector	Max cash need	Avg cash need	Volume on c/a (.000 eur)
Affairs general	-0.022	-0.022	250
Transport	-0.280	-0.238	280
Horeca	-0.173	-0.153	180
Periscolaire	-0.088	-0.050	100

RECOMMENDATIONS

a) Keep excess cash as reserve with optimal return

In order to limit risks for APEEE:

- to benefit of the 100k€ in each bank under deposit guarantee scheme of Belgium, and
- to keep legal reserves (just in case) – as done in the other APEEEs

6 month salaries			805
Other contractual obligations			200

Divide the reserve for 6 month salaries and other contractual obligations (around 1 mio€) among savings accounts of 5 or 6 banks (cca 150 k€ each), with return of 0.5-1%.

b) Invest excess cash into savings accounts and one or two balanced funds with a floor protection of at least 95%, with daily liquidity

In practice what is proposed is a combination of:

Minimum risk approach:

Invest excess cash into savings accounts only

Limited risk approach:

Invest excess cash / reserves of about 1mio in a daily liquidity fund, with floor protection, with a historical return with at least 1.5-3%, with limited volatility, SRI (socially responsible investment) shareclass

c) Annual profit of APEEE will be re-invested into staff training, ICT, infrastructure

At least 25 % of any annual profit of APEE generated will be re-invested into staff training, ICT infrastructure, other improvement proposals as decided by the administrative board

(The rest will be added to a savings scheme).